

**Sydney Harbour Foreshore Authority
Commercial and Casual Berthing Licence**

APPLICATION FORM – 2015

Please respond to Sydney Harbour Foreshore Authority, preferably via email to:

Leanne Giddings
leanne.giddings@shfa.nsw.gov.au

To ensure rapid attention, kindly use the following Subject Line in your emailed response:

“Berthing Licence Application – Insert your Legal Entity Name – Insert your Trading Name – Insert Vessel Name”

Or respond via mail noting “Attention: Leanne Giddings” to:
PO Box N408
GROSVENOR PLACE NSW 1220

I/We *Insert Legal Entity Name:*
Insert Trading Name:
Insert Vessel Name:

wish to apply for a berthing licence relating to the use of facilities located in Darling Harbour.

Attached are the following required items which relate to my/our application:

- Evidence of existing Public Liability Insurance *noting Sydney Harbour Foreshore Authority as an interested party* for the operation of the vessel which are as follows:
 - \$20,000,000 for vessels licensed to carry 81 passengers or more;
 - \$10,000,000 for vessels licensed to carry 80 passengers or less;
 - or such greater amount as required by the Authority from time to time.
- Evidence of a current Vessel registration for the vessel which is the subject of the licence application e.g. NSW Maritime Certificate of Survey or other such relevant registration from NSW Maritime.
- Payment in full or evidence of payment in full of the Licence fee relevant to the licence type for which this application is made, in accordance with the Table of Berthing Fees contained in Schedule 2 of the Agreement as outlined on page 3.

(Please each box above as confirmation of the inclusion of those documents with this application).

**PLEASE DO NOT LEAVE OUT ANY REQUESTED INFORMATION AS YOUR APPLICATION &/OR
LICENCE WILL BE IMMEDIATELY REJECTED**

****DOUBLE-CHECK YOUR COMPLIANCE WITH THE REQUIREMENTS****

Please *clearly* fill in the following details for the Licence using CAPITALS:

Licensee: Name:

ACN/ ABN:

Trading As:

Address (Physical Address):

Address (for the service of notices. Note: PO Boxes are not permitted):

Type of Licence: Casual Charter Cruise Water Taxi

Licensed Vessel
Name:

Registration No:

Passenger Capacity: 1 - 80 81 - 150 Over 150

Licensee's Name:

Representative: Position:

Street Address:

Mobile:

Email Address:

Covenantor: Name:

Mobile:

Email Address:

Residential Address:

I/We acknowledge that the Authority is not bound to offer me/us a new licence and that any offer of a licence to me/us by the Authority is subject to approval by the Foreshore Authority Chief Executive Officer or delegated Officer.

.....
Licensee (signature)

.....
Licensee (signature)

.....
Print Name

.....
Print Name

.....
Position (if company)

.....
Position (if company)

.....
Company Name

.....
ABN

Date: ___/___/___

SCHEDULE 2

**TABLE OF BERTHING FEES FOR PERIOD ENDING –
31 October 2016**

CLASS	A			B			C			Comments
No. of passengers per NSW Maritime Survey Capacity	1-80			81-150			Over 150			
	Yr 1	Yr 2	Yr 3	Yr 1	Yr 2	Yr 3	Yr 1	Yr 2	Yr 3	
CRUISE Annual Fee	\$1,100	\$1,100	\$1,100	\$2,200	\$2,200	\$2,200	\$3,310	\$3,310	\$3,310	Up to 52 visits per annum included in licence fee.
CHARTER Annual Fee	\$550	\$550	\$550	\$1,100	\$1,100	\$1,100	\$1,660	\$1,660	\$1,660	Up to 26 visits per annum included in licence fee.
CASUAL Annual Registration Fee	\$32	\$32	\$32	\$62	\$62	\$62	\$93	\$93	\$93	Annual Registration Fee
Plus charge per visit	\$32	\$32	\$32	\$62	\$62	\$62	\$93	\$93	\$93	Payable in advance when booking confirmed.
WATER TAXI Annual Registration Fee	Yr 1	Yr 2	Yr 3	Annual fee payable in advance. List all vessels berthing in Darling Harbour.						
	\$146	\$146	\$146							

NOTE :

1. A "visit" consists of two entries on the same day to an allocated Berth : pick up and drop off, each of maximum 15 minutes
2. Where berthing facilities are used without pre-booking a charge equal to double the Casual Berthing fee relevant to the vessel involved will be applied.
3. All fees in the above table are GST inclusive.
4. Extended berthing charges for licensed vessels are subject to negotiation.

Fee Payment may be made either by:

- BPay
- Internet bank transfer.
- Deposit at a Westpac Bank.

Bank account details are as follows or as otherwise maybe directed by SHFA from time to time:

Account Name: Sydney Harbour Foreshore Authority***
 Bank: Westpac - The Rocks
 BSB: 032-100
 Account Number: 000004

SCHEDULE 2 (continued)

BRIDGE OPENING FEES

Where Pyrmont Bridge openings are required, twenty four (24) hours' notice must be provided. Preferred opening times during weekdays are between 09:30 (am) and Midday and between 14:00 (2pm) and 16:00 (4pm).

Table of Bridge Opening Fees for period Ending 31 October 2016		
Year 1	Year 2	Year 3
\$140.00	\$145.00	\$150.00

A fee is payable for all Pyrmont Bridge openings required between the hours of 16:00 (4pm) and 08:00 am. This fee includes a return opening if required within 4 hours from the time of departure. Thereafter an additional fee shall be payable in accordance with the table above. The times that bridge opening fees apply may change.

The Authority may however, for operational reasons and in its absolute discretion, decline a bridge opening at any time.

***** Very Important – For bank transfers & deposits, please include the below Reference Information on your transfer *****

“DH Berth – Insert Company name & Vessel name”

For multiple vessels, please email us a remittance advice, clearly showing the breakdown of vessels and corresponding amounts to be allocated and email to leanne.giddings@shfa.nsw.gov.au